

Catering

The Galley offers both casual and fine catering options for your special events – relax and enjoy the beach side ambience, while we cater your event. Our catering facilities are fully licensed, and our versatile staff and facility can handle everything from the formal wedding receptions and cocktail parties, to corporate events, business luncheons, birthday parties, anniversaries, and other festivities.

Don't forget about the spectacular view that greets your guests; a great way to showcase the city for your out-of-town visitors.

Rooms & Facilities

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The Jericho Sailing Centre is home to a wide range of facilities suited to every kind of occasion and event. All of our main rooms are adjacent to the deck, enabling any group using the Centre to drink in the breathtaking sights – the best view of Vancouver *in* Vancouver! See the rooms available on the [JSCA website Room Rentals](#) page.

Packages

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Should you be looking for a complete Jericho Sailing Centre experience, we can package our services with group lessons from our partners Windsure Adventure Watersports, Mac Sailing, or Jericho Beach Kayak School.

The Jericho Sailing Centre can also arrange special AV options – for more information contact them at 604-224-4177.

Applying

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Event Catering

Please **contact us** to discuss catering for your special event, and make sure to review our **Catering Terms and Conditions** below.

Room Rental

Choose your room and apply online using the **Jericho Sailing Centre Room Booking Form**. Note that you are required to be a member of the Jericho Sailing Centre Association (JSCA) in order to book function rooms – please see the **JSCA website** for more details.

Catering Terms & Conditions

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Payment

50% of the entire estimated amount of your function is due upon your acceptance of our quote. Balance is due upon receipt of invoice.

Minimum Charges

Minimum spend requirements on food and beverage vary, depending on the day of the week, time of the day, and the season. Room booking fee, rentals, AV equipment, taxes and gratuities are not included in the minimum spend.

May 1- September 30

Weekday events finishing prior to 4 p.m. carry a minimum food and beverage spend of \$1000.00.

Monday-Thursday evening events (4pm onward) carry a minimum food and beverage spend of \$3000.00.

Events held in the evening of Friday, Saturday, or Sunday (4pm onward) carry a minimum food and beverage charge of \$6500.00. Please note that events held on holidays or nights that coincide with special events such as “Celebration Of Light” are subject to these minimum spends.

For events Oct 1- April 30, please contact us.

Payment Method

We accept cash, company cheque only, debit card, Visa, Master Card, and American Express.

Overdue accounts

Accounts not settled promptly are subject to interest charges and will be referred to an outside company for collection.

Number of Guests

Final guaranteed guest count for your function is required 72 hours prior to the event. We will bill for this number of guests, or the number attending, whichever is greater. If more than the confirmed number of guests attends, we cannot guarantee their accommodation.

Children

Children under 12 will be charged at 50% of the full price. We will extend this discount up to a maximum of 10% of the total number of guests attending. There is no charge for children under 2. A maximum discount of 10% will apply for the total meals for children.

Minimum Number of Guests & Staffing

Menu costs are based on a minimum number of 50 guests. Smaller functions may be subject to labour charges. Charges for extra services: wait staff @ \$21.00/hr, bartenders @ \$22.00/hr, and additional chefs @ \$25.00/hr. A minimum of 4 hours will be charged for each staff member. Staff are prepared to work 8 hour shifts. Functions extending beyond 8 hours, will be subject to overtime charges (rates available on request)

Serving Liquor

The Galley Patio & Grill operates under a 'Food Primary' liquor license, which obligates us to serve food with alcohol. We serve beer, wine, cider, and a selection of ready-to-drink canned beverages. Our license allows service until 12:00 am. The bar must close promptly at this time. With the exception of wine, no alcoholic beverages may be brought into the restaurant. Commercially produced bottles of wine (750 ml) may be brought by the customer, subject to our prior approval and \$30 corkage fee per bottle. Wines must be dropped off at least 24 hours prior to your event.

Items Left Overnight

We are not responsible for any items stored or left behind after your function. We strongly suggest removal of all valuables immediately following your function.

Coats

A coat rack can be provided for your guests. If you wish a secure coat check, the charge is \$25.00/ hour.

Linen

We supply complimentary plastic tablecloths and paper napkins for our more basic, casual bookings. High quality, linen tablecloths are also available for more formal occasions, or to add a touch of class to any event: a \$3.50 charge per guest will apply. If you wish linen napkins, a \$2.50 charge per guest will apply.

Rental Charges

Basic equipment and smallware required for your function, with the exception of linen, is included in your function quote. Any additional requirements, such as AV equipment or patio seating, is subject to additional charges.

Cakes and Desserts

Cakes or other desserts may be brought into the restaurant for an additional cake plating fee of \$2.00 per person. Inquiries to bring in outside food such as dessert requires our advanced approval.

Special Menu Requests

We are happy to oblige your guests who may have special dietary requirements. A minimum of two weeks notice is required, with additional charges applicable. Should you require a wine that is not a stock item, we would be happy to order it for you. Our standard additional charge will apply. You will be responsible for the costs of the entire specialty item, purchased for your function.

Intoxicated Guests

We are responsible for you and your guests' well being, while using the facilities of The Galley Patio and Grill at the Jericho Sailing Centre. Guests who become intoxicated will be refused service, at the discretion of the server, supervisor, or operator, and their safe transport home will be the responsibility of you, the host. We also ask that you, as the host, make plans prior to your event for the safe ride home for any of your guests that will be drinking (taxi vouchers, for example). We are committed to serving alcohol responsibly and within the guidelines set out by our license; should this become an issue, we reserve the right to immediately cease bar service and terminate the function. You will forfeit any deposit.

Gratuities

An 18% gratuity is added to all functions.

Taxes

All functions will be subject to provincial and federal taxes, where applicable.

Parking

Parking at the Jericho Sailing Centre is pay parking, and is patrolled nightly. Parking is prohibited after midnight. We accept no responsibility for towed vehicles. Please inform your guests, or suggest alternative transportation options.